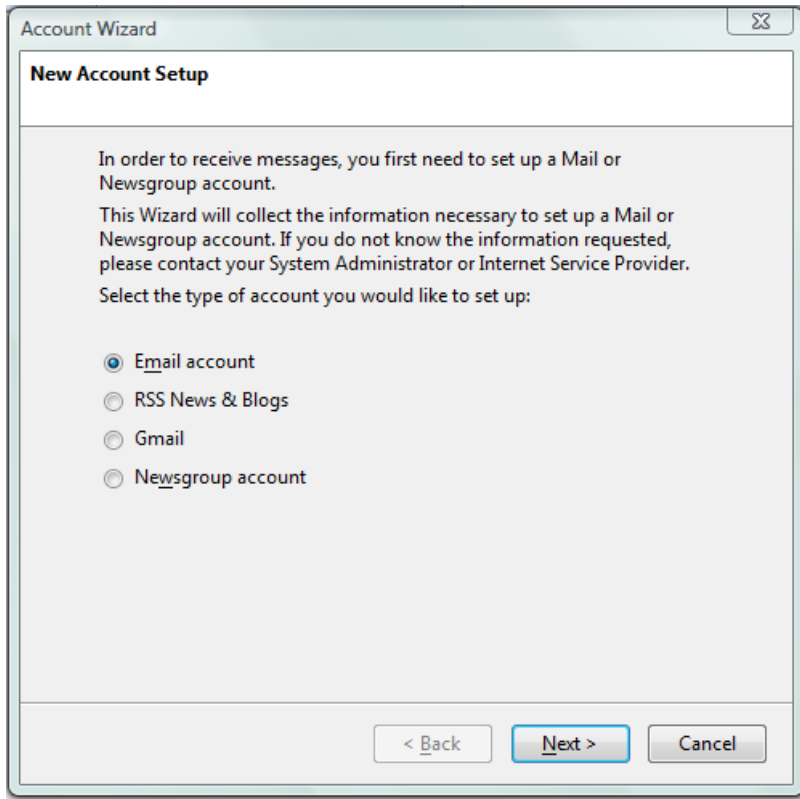


Setting Up Thunderbird E-mail Account

STEP 1

Choose **Email account** for New Account Setup.

Click **Next**.



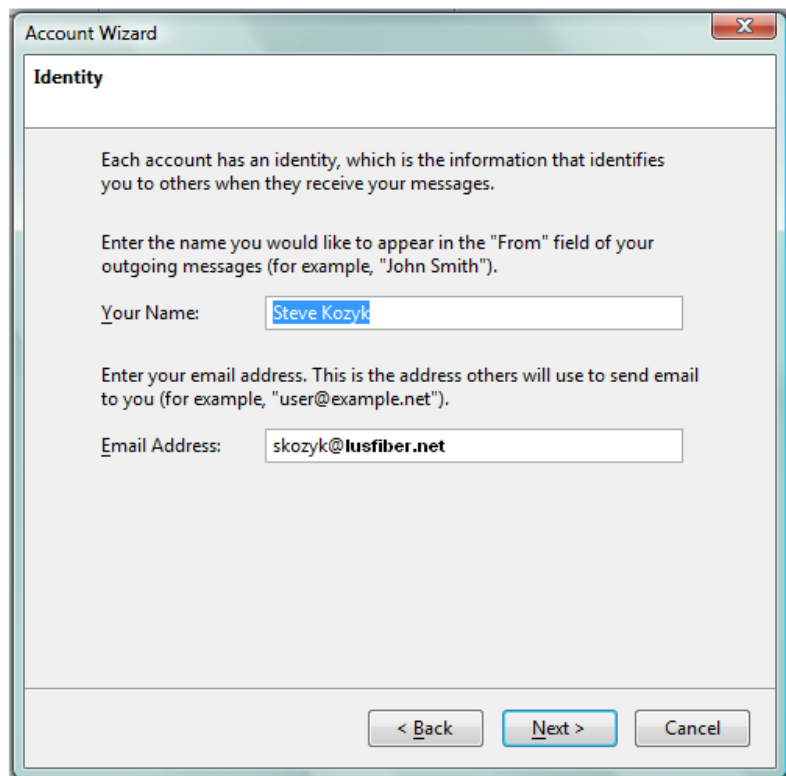
STEP 2

Complete the following:

In the **Your Name** enter what you would like to show up in the "From" field when sending an email. (Ex. Steve Kozyk as "Your Name" even though email address is skozyk@lusfiber.net)

In the **Email Address** field enter the email address that was provided to you by your LUS Fiber customer service representative or your install technician. If you did not receive an Email Address please call 99-FIBER (993-4237).

Click **Next**.



STEP 3

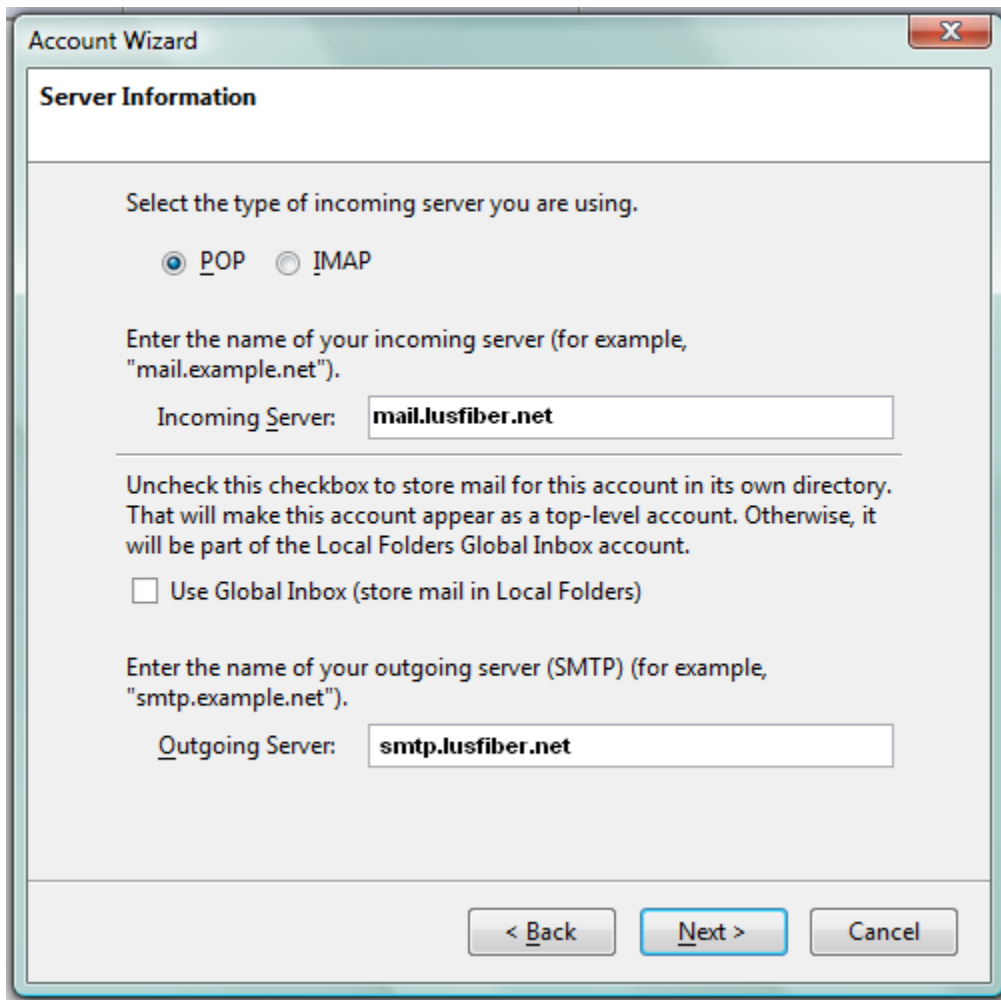
Complete the following:

Select **POP** as the type of incoming server.

Enter **mail.lusfiber.net** as the Incoming Server.

Enter **smtp.lusfiber.net** as the Outgoing Server.

Click **Next**.



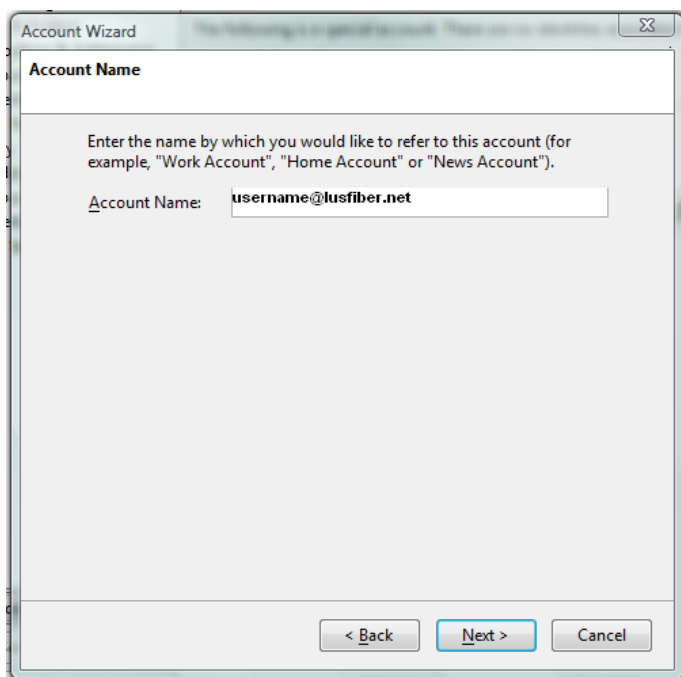
The screenshot shows the 'Account Wizard' dialog box, specifically the 'Server Information' step. The window title is 'Account Wizard' with a close button (X) in the top right corner. The main heading is 'Server Information'. Below this, there is a section titled 'Select the type of incoming server you are using.' with two radio buttons: 'POP' (which is selected) and 'IMAP'. Below that, there is a text box for the 'Incoming Server' with the value 'mail.lusfiber.net'. A note below the text box says: 'Uncheck this checkbox to store mail for this account in its own directory. That will make this account appear as a top-level account. Otherwise, it will be part of the Local Folders Global Inbox account.' Below the note is a checkbox labeled 'Use Global Inbox (store mail in Local Folders)' which is currently unchecked. Another text box for the 'Outgoing Server' contains the value 'smtp.lusfiber.net'. At the bottom of the dialog, there are three buttons: '< Back', 'Next >' (which is highlighted with a blue border), and 'Cancel'.

STEP 4

In the **Account Name** field enter the email address that was provided to you by your LUS Fiber customer service representative or your install technician. (Example: user.name@lusfiber.net)

*Be sure to include @lusfiber.net

Click **Next**.

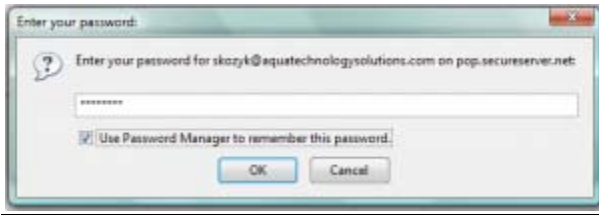


The screenshot shows the 'Account Wizard' dialog box, specifically the 'Account Name' step. The window title is 'Account Wizard' with a close button (X) in the top right corner. The main heading is 'Account Name'. Below this, there is a text box for the 'Account Name' with the value 'username@lusfiber.net'. At the bottom of the dialog, there are three buttons: '< Back', 'Next >' (which is highlighted with a blue border), and 'Cancel'.

STEP 5

Enter your LUS Fiber email account password.

Click **OK**.



STEP 6

In the **Account Settings** window, click on the **Outgoing Server** option,

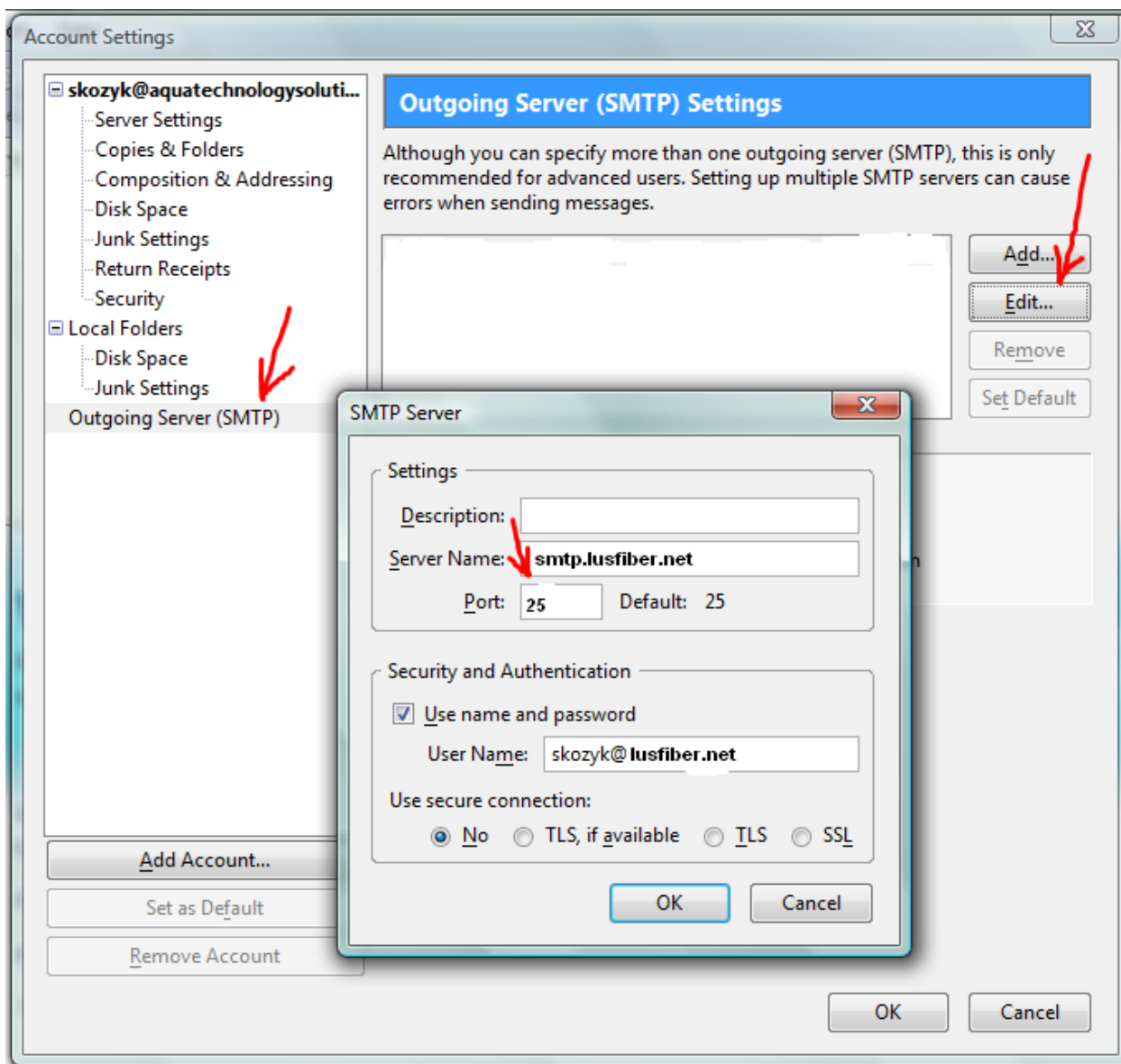
Click **Edit**.

Ensure that the **Port** is set to **25**.

Check the box next to **Use name and password** under the Security and Authentication heading.

Enter your complete LUS Fiber email address in the **User Name** field. Be sure to include @lusfiber.net behind your username.

Click **OK**.



STEP 7

Close Thunderbird and open it back up.

You should now have your Thunderbird setup to check your LUS Fiber email.

If this did not work or you have any questions please call 99-FIBER (993-4237) and select option 2 then option 2 again to reach LUS Fiber Technical Support.